

# Grading Policy

Grades are calculated according to the following formulae.

## Full year course **with** a final exam.

For a full credit course of study where a final exam is given, the final grade will be determined according to the following breakdown:

First quarter	=	20%
Second quarter	=	20%
Mid term exam	=	10%
Third quarter	=	20%
Fourth quarter	=	20%
Final exam	=	10%

Thus, the mid term and final exam together will count for 20% of a student's final average. Each quarter, in effect, will count for 20% of the final grade to total 80% of the final average.

## Full year course **without** a final exam.

For a full credit course of study where a final exam is not given, the final grade will be determined according to the following breakdown:

First quarter	=	25%
Second quarter	=	25%
Third quarter	=	25%
Fourth quarter	=	25%

## Half year course **with** a final exam

For half credit courses of study where a final exam is given, the final grade will be determined according to the following breakdown:

First quarter	=	40%
Second quarter	=	40%
Final exam	=	20%

## Half year course **without** a final exam

For half credit courses of study where a final exam is not given, the final grade will be determined according to the following breakdown:

First quarter	=	50%
Second quarter	=	50%